1. Formal notice on patent policy

2. Introduction to working group and attendees

3. Amendments to and approval of agenda
   Note that projects where there is no current proposal for revision or amendment, and where there is at least 12 months before any formal review is due, are listed in an annex to this agenda. Please let the chair know if you propose to discuss any projects in this annex.

4. Approval of report of previous meeting, held online, 2023-05.

5. Open Projects
   NOTE: One or more of these projects may be in the process of a formal Call for Comment (CFC), as indicated by the project status. In these cases only, due process requires that any comments be published.

AES-X218 Measurement and calibration of sound reinforcement systems in rooms
   scope: to document relevant parameters affecting the audience experience of a sound system in a generalized room, and identify appropriate objective methods of measurements to quantify them. The intent is to identify tools and procedures for a technician to measure the performance of a loudspeaker system in a room, and then support accurate and reliable calibration of this system to a specified performance.
   status: Work split into 4 parts, assigned to group members
   
   | intent | 2013-03-04 | 2024 |
   | Document | | |
   | goal | New Draft | 2023-10 |

AES-X219 Method of measurement for frequency and impulse response of sound systems in auditoria
   scope: to specify a method of measurement for frequency and impulse response of sound systems in auditoria.
   status: Delayed pending progress on AES-X218
   
   | intent | 2013-03-04 | 2025 |
   | Standard | | |
   | goal | First draft | 2024 |

6. Liaisons

7. New Projects

8. New Business

9. Date of next meeting
These meetings are subject to the rules of the AESSC, including the AES patent policy, published on the AES standards web site.

Please make sure you sign the attendance sheet that will be circulated. This sheet shall be passed to the secretariat after the meeting and will be used to update the membership information for this group.

Please make sure that any documents contributed to the meeting are passed to the secretariat who will ensure they are posted to the appropriate Working Group document site.