



LONDON WEST  
HOTEL & CONVENTION  
CENTRE

1 Shortlands, London W6 8DR

### ACCOMMODATION BOOKING FORM

EVENT	AES 128 <sup>th</sup> Convention	
DATE	22 <sup>nd</sup> - 25 <sup>th</sup> May 2010	
HOTEL REFERENCE	AES	
<b>SPECIAL RATES</b>		
	21 <sup>st</sup> -24 <sup>th</sup> May 2010	24 <sup>th</sup> -26 <sup>th</sup> May 2010
Rate for the event:	£117.50	£137.93
<b>Rates are per room per night exclusive of Breakfast And includes VAT @ 17.5%</b>		

Please complete and return this booking form as soon as possible, but definitely **before 23<sup>rd</sup> April 2010** to guarantee your reservation to avoid disappointment.

Should you need to cancel your reservation, full cancellation charges apply unless the cancellation is made 3 days prior to arrival with our reservation department on +44 (0) 208 741 1555

Please use BLOCK CAPITALS throughout:

Arrival Date:	Departure Date:	No of Single Rooms:	No of Double Rooms:	Guest Name/s:
<b>REPLY DETAILS</b>				
Company Name:				
Address:				
Telephone:		Fax:		
<b>All accommodation requests must be guaranteed against a credit card or prior payment. No reservation will be made without a guarantee of payment.</b>				
Credit Card Number:				
Expiry Date:		Type of Card:		
Card Holder (PRINT name)				
Authorization Signature				
The final block of rooms held for			<b>AES</b>	
will be released at 12.00 midday on			<b>23<sup>rd</sup> April 2010</b>	
<b>After the above date and time, rooms at the special rate cannot be guaranteed and will be on a request basis only. All subject to availability.</b>				

Please email this form to Reservations: [h0737@accor.com](mailto:h0737@accor.com)

Or Fax: + 44 (0) 20 8748 8061

or Tel: + 44 (0) 20 8741 1555

for more information.

*We look forward to welcoming you to the Novotel London West*