Attending
Jeff Berryman (acting chair for this meeting)
Bob Lee
Andreas Hildebrand
Ievgen Kostiukevych

Previous meeting minutes
Moved to accept (Bob) seconded (Andreas). CARRIED.

Agenda / Minutes
1. Networking Conference
   1.1. Background
       1.1.1. From 2018.10 TC-NAS meeting:
           • Ievgen offered to help but can't do it all.
           • The use of the EBU facility in Geneva was discussed as it is an appropriate location with the required capabilities.
       1.1.2. From more recent teleconferences
           • Location
             • US East or West coast locations have been favored
             • CBC Toronto and the Toronto AES section are interested in hosting - but the section doesn't have the capability to organize the event. Help would be needed.
           • Timing
             • 2020 Summer was suggested. This is not achievable - see below.
           • Program
             • We need a list of topics soon
             • (Andreas) there may be a list from Kevin
             • Ievgen has a list (not THE list)
             • The list may change depending on who the collaborators are.
             • If we add video, the scope will overlap too much with EBU NTS.
           • Possible collaborators
             • EBU (even if not in their location)
             • SMPTE
           • Scheduling
             • There was discussion about scheduling the conference adjacent to a plugfest.
               • Subsequent discussions have discouraged this idea.
• Operationalization
  • **Agreed** to find a professional organizer, and not have engineers, scientists, or students doing logistics.

1.2. Today's discussion
• *Ievgen can manage the program*, as long as the logistics are taken care of by others.
  • Possible organization:

![Diagram showing the structure of the conference organization]

- In this plan, the overall chair would be chosen for profile purposes and could be found later.

• **Schedule, revisited**
  • Summer of 2020 is now not achievable.
  • AES Conference Policy Committee likes about two years' advance.
    • Members are Bob Lee, Gary Gottlieb, Bill Foster
  
  • TC's on Audio Forensics, Automotive Audio, and Education have regular conferences
    • We should get advice from those people.
  
  • Jeff is willing to chair a series of **initial teleconferences** (**ActionJeff**)
    • Goals of the teleconferences:
      • Estimate budget
        • **ActionJeff**: ask Tina Lipscomb, OCA Alliance and AIMS ops manager.
        • **ActionBob**: Get historical budget information from the Conference Policy Committee
      
      • Create a consolidated list of topics
        • **Ievgen** will do this (**ActionIevgen**)
      
      • As soon as possible, confirm physical details
        • Date, or at least timeframe
        • Location
2. Increasing TC-NAS activity level between AES conventions
   • Bob is willing to take on the role of communications coordinator - he'll talk to Kevin about it and announce their conclusions to the group via email (ActionBob). Responsibilities would be:
     • Coordinate internal communications
     • Ensure the group's web presence is up to date and appealing.

3. Next meeting
   • Networking Conference teleconferences starting in November.
   • Next full TC-NAS meeting at AES148 in Vienna in 2019.