The meeting took place on October 29th, 2004 at the 117th Convention in San Francisco.

A total of ten people attended the meeting.

1 Workshops and Tutorials

No specific workshops or tutorials are suggested by the Technical Committee for the 118th or 119th Conventions in Barcelona and New York respectively. However, the committee assumes that tutorials will be offered on practical and theoretical aspects of microphone techniques as has been the case at all conventions for the past 2 years.

2 Documents: Emerging trends report.

At the last meeting in Berlin, it was suggested that the committee produce an "emerging trends" document outlining new developments in microphone transducer technology. The committee decided at the San Francisco meeting to shelve this document until a later date.

4 Documents: Technical report - Microphone techniques for multichannel

The committee is continuing plans to release a technical document on a tutorial level describing current suggestions for standard microphone techniques for multichannel sound reproduction. This will be a collection of already-documented techniques from various sources. Each technique will be given approximately 2 pages in the final document.

The document is presently being compiled in a first-draft form by Geoff Martin. Committee members will receive a copy of this early draft of the document as a PDF file before December 31, 2004.

It is planned that the document will be at a late-draft stage by the Barcelona convention, and release is planned for the website by the New York convention. It is intended that this document be freely available from the TC's web page as is the case with the MBAT TC's white paper on multichannel.

5 Committee website

The committee discussed a situation that has arose from discussions in SC-04-04. Namely, it has been noted that there are widely-held misconceptions regarding common usage of microphones. Initial ideas were that the TC host a FAQ on its website, listing a collection of "tips and tricks" for members and non-members of the AES. After some discussion it was decided that this is an unwieldy project for the committee, and is already covered by many manufacturers' websites. Consequently, it is the desire of the committee to host a list of links to manufacturers' websites, linking directly to information pages rather than home pages. In addition, any topics that are not covered by these sites should be suggested by the committee to the manufacturers.

6 Awards

The committee was invited to make suggestions for AES awards. No names were offered at the meeting.

The meeting was ended by consensus.

The next meeting will be held at the 118th International Convention in Barcelona.